

**DELAWARE COUNTY
EMERGENCY MEDICAL SERVICES**

TITLE:

Paramedic

JOB OBJECTIVES:

Individual provides and administers emergency medical care to citizens. Individual works under the guidance of the Lieutenant.

ESSENTIAL JOB FUNCTIONS:

- Performs based on the department's policies and procedures and adherence to medical protocol;
- Responds immediately to emergency calls to provide appropriate medical care;
- Maintains the condition of EMS stations, vehicles, and equipment;
- Supports emergency medical care and other programs by working with local agencies to include attending meetings, conferences, workshops, training sessions and performing a variety of public relations duties;
- Handles public inquiries regarding programs;
- Completes detailed run reports and daily paperwork; checks crew members documentation for accuracy;
- Monitors condition of vehicles through utilization check sheets and arranges repairs; and
- Stocks and maintains vehicle inventory throughout shift.

NON-ESSENTIAL FUNCTIONS

Performs related essential/non-essential functions as required.

I. JOB REQUIREMENTS AND DIFFICULTY OF WORK

Equipment: Ability to operate a variety of equipment such as computer, copier, typewriter, telephone, calculator, FAX machine, VCR, backboards, extrication

equipment, radios, battery chargers, glucose machine, cardiac monitor; suction equipment, defibrillator, Doppler stethoscope, laryngoscope, intravenous pump, oxygen regulators and bottles, restraining devices, medical supplies, fire extinguisher, lawnmowers, and trimmers. Individual uses the following safety equipment: rubber gloves, respirator, face shields, hard hats, biological hazard bags, infection control gowns, and other equipment necessary to perform duties. Ability to use a motor vehicle is required.

Critical Skills/Expertise:

- Thorough knowledge of paramedic skills, equipment used and protocol;
- Knowledge of mutual aid techniques, radio operations, vehicles and their safe operations;
- Knowledge of and the ability to apply rules, regulations and guidelines associated with emergency medical care;
- Ability to define and solve problems, collect data, establish facts, draw valid conclusions using judgment, and analytical skills;
- Ability to communicate effectively, both orally and in writing;
- Ability to work effectively with clients who may be upset, distraught, irate, emotionally or mentally or otherwise unable to function within reasonable range of constructive behaviors;
- Ability to work independently, under pressures, and to set and achieve goals;
- Ability to organize and maintain large volumes of information and paperwork;
- Ability to effectively program plan independently and in collaboration with other staff units and outside agencies.

Job Standards: High School diploma or GED plus special training and related work experience. Must have valid Ohio driver's license and acceptable driving record, Paramedic, ACLS, CPR, BTLIS, PALS, Hazmat awareness, and Emergency vehicle driving licenses.

Work consists of complex, varied, standardized and non-standardized tasks requiring application of numerous laws, rules, regulations, and procedures. Individuals are required to provide technical assistance to staff personnel on programs, policies and the interrelationship of programs under extremely complex and difficult situations. It

requires the individual to be continually aware of changes occurring which must be learned and passed on to staff. Procedures must be developed for implementing changes at the local level.

II. RESPONSIBILITY

Supervisor provides general guidance allowing the individual the ability to plan the procedures and methods to attain objectives. Individual makes choices or decisions without supervisory input on most daily activities, establishing priorities, making referrals to other agencies, and forming collaborative relationships with other service providers in the county. Errors in work may cause inaccuracies in reports, records, or technical data resulting in inaccurate or incomplete information, and may cause loss of efficiency of response of emergency services and possible loss of life.

III. PERSONAL WORK RELATIONSHIPS

Contact is with co-workers, employees from public and private sector organizations and the public.

IV. PHYSICAL EFFORT AND WORK ENVIRONMENT

Physical Requirements: The physical requirements of the position are identified, as individual is required to lift a patient up to two hundred (200) pounds on a one-man cot.

Physical Activities: The physical activity of the position is climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, listening, and repetitive motions.

Visual Activity: The visual activity includes duties close to eyes, at or within arm's reach and operating vehicles.

Job Location: Work is performed both inside and outside with exposure to weather temperatures ranging from below 32 degrees to above 100 degrees for periods of more than one hour. Individual is exposed to noise, vibration, physical hazards, and oil. Individual is exposed to fumes, odors, dusts, mists, gases or poor ventilation.

ACKNOWLEDGMENT

I acknowledge that the above description is a representation of the major duties and responsibilities of this position.

Employee

Date

Employee's Supervisor

Date

PCN#: 1130318508
Wage: SPECTPOLE 5
FLSA Status: Non-exempt
Civil Service Class: Classified

paramedic.ems